

West Contra Costa Unified School District
Office of the Superintendent

Friday Memo
August 10, 2018

Upcoming Events – Matthew Duffy

August 20: First Day of School
August 22: Board of Education Meeting, DeJean, 6:30 PM
August 29: Agenda Setting, Superintendent’s Office, 5:00 PM
September 3: Labor Day Holiday, Schools and Offices Closed
September 5: Board of Education Meeting, DeJean, 6:30 PM
September 6: Back to School Night, Elementary Schools
September 16: El Sobrante Stroll and Festival, 11:00 – 4:00

Closed Session for August 22 – Matt Duffy

Closed session for Wednesday’s meeting will begin at 5:00 PM.

Fairmont Elementary School – Former Senior Center – Lisa LeBlanc

At the May 30, 2018 Facilities Workshop, we provided the Board with an update and options on the next steps for the former senior center. Demolition of the senior center and replacing it with portable facilities will optimize utilization of the space by Fairmont teachers and students. The existing facilities would require significant upgrades for Division of State Architect certification. Facilities staff received input from the Fairmont site council and they concur with the recommendation. On the August 22, 2018 agenda, staff is requesting that the Board approve an architectural and civil engineering services agreement in the amount of \$29,140 to prepare the demolition plans. Demolition is targeted for winter and staff will provide updates on progress as we move toward that date.

School Board Candidate Forums - Marcus Walton

As you know, in each election year the District has traditionally co-sponsored a series of three school board candidate forums with the League of Women Voters West Contra Costa County. We will do so again this year.

Invitations have been extended to the 11 candidates who have qualified for the November ballot.

The events will begin at 6 p.m. Dates and locations follow:

Tuesday, Sept. 11 - Pinole Middle School
Tuesday, Sept. 18 - Helms Middle School
Tuesday, Oct. 2 - DeJean Middle School

The District is providing the facility and technical support while the League of Women Voters will be responsible for the format, moderator and timekeeper.

Publicity for these events will begin on Tuesday.

Public Records Log – Marcus Walton

Included in this week’s memo is the log of public records requests received by the district. If you have any questions, please contact me.

Public Records Request Log 2018 - 2019
Week Ending August 17, 2018

	Date of Receipt	Requestor	Requested Records/Information	Current Status
56	3/22/18	Scott Rafferty	Communications regarding CVRA allegations	3/26/18 Email sent with DOCs & Links 3/27/18 Email sent with DOCs & Links Gathering/Reviewing Documents
62	4/17/18	Scott E. Jenny Jenny & Jenny LLP, Attorneys	Pinole HS Project- Tree removal, trenching and hill excavation project between Subject Properties, 2059 Shea Drive and 2069 Shea Drive, Pinole CA	5/31/18 Email sent extending date Gathering/Reviewing Documents
65	4/27/18	J. Paul Fanning Lankford, Crawford, Moreno & Ostertag LLP	Richmond High School / Asbestos Records	6/8/18 Email sent requesting clarification in order to narrow search, per our Facilities Department 6/11/18 Updated/Revised PRR received by Requester Gathering Documents
67	5/9/18	David Stephan	Roster of all WCCUSD High School Faculty	5/15/18 Acknowledgement email sent
68	5/15/18	Scottie Smith Educational Advocate	Student/District Inter and Intra Transfers Data for each School Site / For School Years 2014-15, 2015-16, 2016-17 and 2017-18	5/15/18 Acknowledgement email sent No Responsive Document Exist
72	6/19/10	Pablo Portillo Polsinellie LLP	DeAnza High School-Cafeteria / Construction and/or Abatement Projects beginning in 1971 through 2001	6/19/18 Acknowledgement email sent Request closed by requestor
1819-01	7/3/218	Jamie Lund – Freedom Foundation	A data set with a record for every 2017-18 employee represented by a labor union	7/12/18 - Acknowledgement letter sent COMPLETED
1819-02	7/11/18	Clare Wendt - mb public affairs	From 1/1/2007 to 12/31/2013 - 1. Internal Crime Statistics by school, year, type of crime 2. Incident reports/cases related to incidents/crimes at WCCUSD schools 3. Complaints and accompanying appeals related to student discipline, facility conditions, discrimination/harassment against students or staff	7/12/18 - Acknowledgement letter sent and 14-day extension invoked COMPLETED
1819-03	8/5/2018	Yolanda J Rodriguez - Graybar Bill Pay	A copy of the payment/performance bond CAC713536, for the following project in which Graybar is a material supplier: Juan Crespi Middle School Lighting Retrofit	8/10/2018 – Acknowledgement Letter Sent
1819-04	8/1/2018	Scott Rafferty	Communications, social media regarding trustee elections	8/6/2018 - Acknowledgement letter sent
1819-06	8/6/2018	Partida - Berkes Crane Robinson & Seal	Documents regarding the presence of asbestos at De Anza HS	8/10/2018 - Acknowledgement letter sent